



Home-Building Readiness Checklist

A practical starting point for planning a home in Guyana

Project / owner		Location / region	
Target start		Review date	

1. Land and site

☐	Confirm the legal land interest and keep the supporting title, transport, lease or allocation record.	
☐	Have the correct lot identified by the responsible surveyor; record all boundary markers and coordinates.	
☐	Obtain an up-to-date survey showing boundaries, dimensions, access and existing features.	
☐	Record known flooding, drainage, soil, slope, neighbouring-work and access constraints.	
☐	Confirm how trucks, materials, plant and emergency services can reach the site.	

2. Brief, design and approvals

☐	Write the room, use, accessibility, future-expansion and finish requirements.	
☐	Confirm which drawings and specifications are required for pricing, approvals and construction.	
☐	Identify the planning, building, environmental, utility or other approvals applicable to the site and scope.	
☐	Keep approved documents separate from draft or superseded versions.	
☐	Record who will coordinate design changes and authority comments.	

3. Budget and financing

☐	Set a construction budget separate from land purchase and financing costs.	
☐	Allow for surveys, design, approvals, utility connections, external works, travel and mobilisation.	
☐	Identify the source of funds, approval conditions and timing of each drawdown.	
☐	Compare quotations on scope, quantities, specifications, exclusions and allowances - not price alone.	
☐	Keep a contingency appropriate to the information available and project risks.	

4. Procurement and programme

☐	List long-lead materials, imported items and decisions needed before ordering.	
☐	Check quotation validity, taxes, freight, offloading, storage and delivery location.	
☐	Prepare a baseline programme covering approvals, procurement, mobilisation and construction.	
☐	Assign decision dates for finishes, equipment and owner-supplied items.	
☐	Confirm temporary water, electricity, storage, security and site facilities.	

5. Contract and controls

☐	Use a written scope, price basis, payment stages, programme and change process.	
☐	Identify inspections, tests, hold points and records required before work is covered.	
☐	Agree progress-reporting frequency, especially when the owner is overseas.	
☐	Track instructions, variations, approvals, delays, payments and outstanding decisions.	
☐	Define completion, handover, warranties and defects responsibilities.	

Readiness notes and decisions

This planning aid is not a permit checklist, engineering opinion, quotation or contract. Requirements depend on the land, authority, design and agreed scope. Confirm current requirements with the responsible professionals and agencies before proceeding.